

# YOUR WEDDING AT THE BRIDGE HOTEL

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Congratulations and thank you for your enquiry regarding our venue for your forthcoming wedding.

Set in the heart of Northamptonshire, The Bridge Hotel offers a warm and friendly welcome. Located in the ancient market town of Thrapston, adjacent to the River Nene and the A14 it offers easy access to major motorway network of M1 and A1(M).

The Bridge Hotel is a wonderful mix of ancient and new. Old oak beams, log fires and period furniture are sympathetically combined with all modern facilities like private bathrooms in every bedroom, colour freeview televisions, direct dial telephones and complimentary WiFi.

Weddings at The Bridge Hotel are elegant, yet relaxed and informal. Whether you choose a Civil Ceremony in one of our four beautiful rooms, or a church wedding with a reception at the hotel, you are assured that your special day is in experienced hands. Our wedding co-ordinator and experienced team will lead you through the whole process from the initial meeting, planning and through to the big day itself.

## **Civil ceremonies**

We are licensed to hold Civil Ceremonies in the Rothwell Room, Latimer Room, Ashton Room and the Oakwood. This gives the flexibility of choosing the room which is best suited to your numbers and personal preference. **The cost for the hire of any of the Ceremony Rooms is £300.00.**

The bride and groom are responsible for booking the Superintendent Registrar in advance and must agree the content of the ceremony with them beforehand. The contact telephone number for the Oundle Registrar is 0300 126 1010.

Music is allowed in the marriage room at the discretion of the Hotel and with the consent of the Superintendent Registrar. Any music, readings, words or performances which may form part of the ceremony must not be religious in any way.

It is a legal requirement that food and beverages may not be consumed within the Marriage Room to up to one hour prior to the Ceremony.

The bride and groom may provide flowers and other decorations for the Marriage Room, if required.

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## **The Reception**

We offer a number of options designed to suit individual needs and budgets and you will find these in the accompanying information. These are flexible in as much as you are able to combine elements from the different options to “tailor make” a package for your wedding. We will then cost this accordingly.

If you find that these options do not meet your requirements, we are able to create a package for you incorporating menus, reception drinks, wines etc from our extensive range. Should you need to opt for a be-spoke package then this can be arranged. Please enquire for further details.

The prices quoted are based on minimum numbers of guests for Fridays and Saturdays between April and October. However, we can cater for smaller numbers, out-of-season and mid week weddings. Please enquire for further details.

## **Bookings and Payments**

Our wedding co-ordinator will be happy to discuss your requirements and a provisional date may be held for up to ten days in the absence of any other enquiries. After that time if you wish to go ahead with the booking, we ask for a £500.00 non-refundable deposit together with the completed booking form. A further £500.00 deposit is then required three months after the initial deposit.

Three months prior to your wedding our wedding coordinator will meet with you and the first costing will be prepared, of which 50% of the final balance is then due for payment. The final balance is due 45 days prior to your wedding day.

## **Your wedding package includes**

- Day time room hire
- Red carpet on arrival
- White table linen
- Linen napkins
- Special room rates for wedding guests
- Cake knife and stand
- Dedicated wedding supervisor
- VAT at the current rate

## **Room hire for receptions continuing into the evening**

Rothwell Room	£195.00
Latimer Room	£195.00
Ashton Room	£195.00
Oakwood (maximum capacity-25)	£95.00

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## **Optional extras**

Chair covers and coloured themed sashes    £3.25 per chair (2011/2012 prices)

Also available with prices on request are:-

Table drop – prices dependant on number of tables to set up.  
Floral arrangements, greenery for pillars cake table and top table  
Circular mirrors for table centres  
Pillar candles  
Tea lights  
Rose petals

## **Drink packages**

Package One                    £9.95 per person

1x glass of red/white wine for reception  
1x glass of red/white wine with wedding breakfast  
1 x glass of sparkling wine for toast

Package Two                    £16.95 per person

1 x glass of Bucks Fizz for reception  
2 x glasses of red/white wine with wedding breakfast  
1 x glass of house champagne for toast

Fruit-cup can be made available for those who prefer non-alcohol drinks.  
If you would like to custom make your package, please talk to our wedding  
Co-ordinator.

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## **Package A**

From the menu enclosed, **please choose the same one dish from each course for your entire party.** This will enable us to provide you with the very best of service. We would, of course, accommodate any special dietary requirements.

### **Menu**

Sliced Melon, Pineapple and Strawberry served with Mint Syrup  
Chilled or Hot Soup of your Choice  
Traditional Prawn Cocktail served with Marie Rose Sauce

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Roast Loin of Pork served with Crackling and Apple Sauce  
Pan Fried Chicken served with Madeira Sauce  
Fillet of Salmon served with Hollandaise Sauce

All the above served with seasonal vegetables

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Lemon Flan served with Fruit Coulis  
Apple Crumble served with Custard  
Profiteroles served with a dark Chocolate Sauce

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Freshly Brewed Tea or Coffee

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**£26.95 per person**  
**Half price for children aged between 2 and 10 years.**

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## **Package B**

From the menu enclosed, **please choose the same one dish from each course for your entire party.** This will enable us to provide you with the very best of service. We would, of course, accommodate any special dietary requirements.

### **Menu**

Duck Liver Pate served with Plum and Orange Chutney  
Chilled or Hot Soup of your Choice  
Platter of Smoked Salmon served with Shallots and Caper Dressing  
Salad of Chicken Livers, Potatoes and Bacon

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Roast Beef served with Yorkshire Pudding  
Supreme of Chicken served with Shallots and Tarragon Butter Sauce on a bed of  
Mashed Potatoes  
Fillet of Sea Bass served with Red Onion and Tomato Compote on a bed of Crushed  
New Potatoes

All the above served with seasonal vegetables

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White Chocolate and Raspberry Cheesecake served with Raspberry Coulis  
Sticky Toffee Pudding served with Toffee Sauce and Cream  
Cointreau Chocolate Truffle Cake  
A selection of Cheese, Biscuits and Celery

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Freshly brewed Tea or Coffee

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**£29.95 per person**  
**Half price for children between 2 and 10 years.**

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## Vegetarian Options

Please choose one of the following options for the main course alternative.

Tian of Mixed Vegetables with Drilled Haloumi Cheese  
and Spicy Tomato Vodka Dressing

Caramelised Onion, Goat's Cheese and Gruyere Tart drizzled with  
a Herb Oil and served with a Dressed Salad

Aubergine and Courgette Moussaka served with fresh Green Salad

## Canapés

Smoked Salmon and Crème Fraiche  
Hoi Sin Duck Tartlets  
Mushroom and Leek Tartlets  
Sun Blushed Tomato and Goats Cheese  
Chicken Liver Parfait  
Spiced vegetable Wontons

**£3.95 per person for a choice of any three canapés**

**Or upgrade to**

**£7.95 per person for a choice of any three canapés plus a Glass of Sparkling  
Wine**

## Cheese Board

A Selection of English and Continental Cheeses with Biscuits and garnished with  
Celery and Grapes

**£19.95 per table of up to 10 guests**

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## Evening Buffet Selection

### **Menu A      £10.95 per person**

Homemade Pizza pieces  
Mediterranean Vegetable Tart  
Cocktail Sausages served with English Mustard  
Spicy Chicken Wings  
Assorted sandwiches  
Spiced Potato wedges

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### **Menu B      £13.95 per person**

Homemade Sausage Rolls  
Homemade Cheese and Tomato Quiche  
Marinated Chicken Drumsticks  
Homemade Pizza pieces  
Spiced Potato Wedges  
Assorted sandwiches  
Goujons of Fish

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### **Hog Roast    £14.95 per person                   £7.00 for children**

(Available only as an evening buffet option)

Spit Roasted Pig  
Fresh Rolls  
Choice of three Salads  
Apple Sauce

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**Please note: All guests must be catered for. The above quoted prices are applicable to evening reception only.**

**WEDDING RECEPTION/CIVIL CEREMONY**  
**TERMS & CONDITIONS**

- 1. A completed and signed Wedding Agreement Form and deposit is required within 14 days of the original verbal booking. Should this not be forthcoming then Bridge Hotel (hereafter referred to as Hotel) shall be entitled to treat the provisional booking as cancelled.*
- 2. Payment – A £500 deposit is required to secure the booking. A further deposit of £500 is required three months after the original booking. Any booking made within four months of the Wedding date will require 50% of the total cost. Three months prior to the wedding a costing will be prepared based on the details and numbers confirmed at that time and 50% of that total is then due 90 days prior to the wedding. Final payment is due 45 days prior to the wedding. **ANY PAYMENT BY AMEX CARD WILL INCUR A 2% SURCHARGE.***
- 3. Cancellation Policy – Any cancellation must be given in writing to the Hotel. The initial deposit of £500 is completely non-refundable and non-transferable.  
Cancellations made up to 90 days prior to the wedding will incur the loss of deposits already paid.  
Cancellations made after 90 days prior to the wedding will incur the 50% charge of the total cost.  
Cancellations made after 30 days prior to the wedding will incur the full cost.*
- 4. Prices quoted are for 2011. After this date please allow for a 5-10% increase. In the event of taxation changes beyond the control of the Hotel, we reserve the right to vary prices.*
- 5. The Agreement Form shows the number of guests attending the Wedding and this is the minimum number that will be charged for. An increase in numbers may be possible up to our maximum limit.*
- 6. The client is responsible for any loss or damage caused to the Hotel property/equipment or any equipment hired to the client, by the client or the client's guests. The Hotel, prior to the Wedding, will take a £500 damage deposit and this will be returned providing no damage or loss has occurred. Furthermore, the Hotel reserves the right to refuse Admittance to anyone whose behavior is not deemed acceptable in the Hotel's reasonable opinion.*
- 7. Only food and drink purchased from or provided by the Hotel may be consumed on the Hotel premises. This includes alcoholic favors.*
- 8. We ask that you use only biodegradable or 'bird friendly' confetti. If any other confetti is used the Hotel will charge a £75 cleaning fee.*
- 9. Wedding cakes and all fully arranged floral displays are to be delivered on the day of the Wedding.*
- 10. The Hotel reserves the right to cancel the booking if:  
a) Any part of the Hotel is closed or unavailable because of an event beyond the Hotel's control;  
b) the booking may, in the reasonable opinion of the Hotel, damage the reputation of the Hotel;  
c) Either party becomes insolvent.*

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**WEDDING RECEPTION/CIVIL CEREMONY AGREEMENT FORM**

Name of Bride: \_\_\_\_\_  
Name of Groom: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone No: Home \_\_\_\_\_ Mobile \_\_\_\_\_

Date of Marriage/Reception: \_\_\_\_\_  
Estimated Time of Arrival at Hotel: \_\_\_\_\_

No. of Guests attending the Wedding Reception: \_\_\_\_\_ Adults \_\_\_\_\_ Children \_\_\_\_\_  
*(Above will be the minimum number charged)*

No. of Guests attending the Evening Reception: \_\_\_\_\_  
*(Above will be the minimum number charged – Maximum number is 150)*

Exclusive Use & Room Hire Rates

Exclusive Use Rate: (If Applicable) £ \_\_\_\_\_

Room Hire Rate: £ \_\_\_\_\_

Bedrooms required: \_\_\_\_\_ *(If Exclusive Use applies all bedrooms must be taken and paid for)*

Amount of deposit paid £ \_\_\_\_\_ Date Received \_\_\_\_\_ Receipt No \_\_\_\_\_

I, the undersigned confirm the above booking. I have read and fully understand that the contract is subject to the terms and conditions which I have read and understood.

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_

Address: (if different from above) \_\_\_\_\_ Date: \_\_\_\_\_